

Privacy statement for Giesen Coffee Roasters B.V.

Date of last amendment: 31 May 2018

Giesen Coffee Roasters B.V. processes personal data. Below, we explain why we process personal data and what we do with your personal data. If you have any questions after reading this privacy statement, feel free to contact us at any time. Our contact details are:

Giesen Coffee Roasters B.V.

Office address: Industrieweg 15, 7071 CK Uft, the Netherlands

Postal address: P.O. Box 36, 7070 AA Uft, the Netherlands

Telephone number: +31 (0)315 – 681 377

E-mail address: info@giesencoffeeroasters.eu

CoC number: 09165753

About us

Giesen Coffee Roasters B.V. focuses on the production and sale of handmade coffee roasters that excel in quality, appearance and functionality. The high-quality level that we strive to achieve and the continuous availability of our support team have made us one of the largest producers of coffee roasters.

Personal data processing

We process personal data when performing our services. We process personal data for the following reasons:

1. To be able to deliver our services and products properly.
2. To begin a business relationship with you, to maintain this relationship and to be able to carry out contracts and agreements.
3. To improve and develop our products and services.
4. To answer your questions and to be able to provide service.
5. To enter into contracts with suppliers and (business) customers.
6. For promotional and marketing purposes.
7. For proper business operations.
8. To process job applications and for recruitment purposes.
9. To comply with legal obligations.
10. For archiving purposes.

We do not process personal data unnecessarily. We only process personal data if this is necessary or because you have authorised this. For example, address details, telephone numbers, e-mail addresses, IBAN numbers, chat details if you use the chat facility on the website, data on a CV, personal preferences regarding the coffee roasters to be delivered and any other data you have sent us. We only process this data to comply with the agreement, to comply with a legal obligation, because you have authorized it and/or because we have a justified interest (for example, to keep you informed regarding special offers or services or for appropriate administration purposes). If Giesen Coffee Roasters no longer needs your personal data, your personal data will be deleted.

Does Giesen Coffee Roasters B.V. send personal data on to other companies or organisations?

Yes, we may transfer your personal data. Giesen Coffee Roasters B.V. often cooperates with other companies in order to (continue to) maintain its services and products properly and when it is necessary for proper business operations. For example, we cooperate with (package) carriers or

couriers, (software) suppliers, marketing companies and administration offices. In addition, when executing a legal obligation, we may be required to share personal data with other parties (for example, personal data on an invoice for the benefit of the Tax and Customs Administration). If Giesen Coffee Roasters B.V. collaborates with third parties, clear agreements are made with these parties about the processing of personal data to assure the careful and secure handling of personal data.

Cookies on our website

For the proper and safe operation of the website and to view, analyse and improve the quality and statistics of the website, we use Google Analytics. We use cookies and/or comparable technology for this purpose. Cookies are small text files that are placed on your computer or device for said purpose. These cookies do not collect any of your personal data. Should any cookies we use collect personal data, we only collect the data after asking your authorisation to do so. You can indicate in the settings of your own browser whether or not you accept cookies.

Do we secure your personal data properly?

Yes. We ensure proper and suitable (organisational and technical) security of personal data, in agreement with legal requirements and directives. Proper protection is achieved by implementing a series of suitable control measures, which include policy, processes, procedures and software and hardware functions. These measures are determined, implemented, monitored, assessed and, where necessary, improved.

How long do we store your personal data?

We do not store your personal data any longer than necessary for the purpose of the processing or to be able to comply with legal obligations.

Your rights to privacy

In principle, Giesen Coffee Roasters B.V. only processes personal data of which you are aware. You were informed of this beforehand or you have authorized the storing and processing of the data. Do you want to know exactly which personal data Giesen Coffee Roasters B.V. processes and would you like to receive said personal data? That is understandable and possible. You can send us either an email message or a letter to request receipt of the data. If you have inspected your personal data and you notice that your personal data is incorrect or incomplete, you can request that we correct or supplement the personal data. In a number of cases, you can request the removal or restriction of your personal data.

Should you object to the processing of your personal data, you may notify us of your objection in writing. You also have the right to file a complaint with the supervisory authority: the Dutch Data Protection Authority (Autoriteit Persoonsgegevens).

Submitting requests or objecting to the processing of personal data

If you wish to submit a request regarding the processing of your personal data or wish to object to said processing, please send us the request in writing (via an e-mail message or a letter). Please provide the motivation for your request or objection. Your request or objection will be processed within four (4) weeks.